



School and Club Engagement Officer / Development Officer

Job Title:	School and Club Engagement Officer	Location:	Munster Region - Limerick and Clare
Level / Salary Range:	€28,000 – €32,000 per annum (commensurate with qualifications & experience)	Position Type:	2 year full time fixed term contract

Job Description

PURPOSE OF POSITION

The School and Club Engagement Officer (Limerick & Clare) will work under the direction of the Munster Cricket CEO to deliver key strategic priorities for both Munster Cricket and Cricket Ireland.

This dual-focused role serves as the Provincial Lead for National Participation Programmes (including Smash It! and It's Wicket!) across the region while simultaneously driving local cricket development, school engagement, and club growth across Limerick and Clare.

The successful candidate will lead the planning and delivery of national initiatives, establish robust school-to-club transition pathways, support club sustainability, and build strong stakeholder partnerships across the educational, voluntary, and sports sectors in Limerick and Clare.

1. National Programmes Leadership (Lead Role)

- **National Programme Champion:** Lead, promote, and coordinate Cricket Ireland's flagship national entry-level and junior programmes (e.g., Smash It! and It's Wicket!) across the region.
 - **Cricket Ireland Liaison:** Work closely with the Cricket Ireland Participation Team to ensure high-quality, safe, and consistent programme delivery.
 - **Activator Training & Support:** Deliver Activator training courses, support local volunteers/activators, and equip clubs/hubs with all necessary equipment and guidance.
 - **Roadshows & Tasters:** Plan and deliver school assemblies, promotional taster sessions, and Smash It! / It's Wicket! roadshows to drive participant recruitment.
 - **International Event Experiences:** Coordinate participant experiences and promotional opportunities at home Provincial / international and major fixture events (e.g., matchday mascots, "kids on the park").
 - **Monitoring & Review:** Oversee monitoring, evaluation, and end-of-programme reviews for all national participation initiatives.
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2. School Engagement (Limerick & Clare)

- **School Partnerships:** Establish, deliver, and review opportunities for primary and secondary schools across Limerick and Clare to engage with cricket.
 - **Pathway Integration:** Plan and deliver MCU junior pathway programmes, indoor/outdoor taster sessions, and modified festival/blitz days in school settings.
 - **School Competitions:** Plan, deliver, and review appropriate primary and secondary school competitions in coordination with local officers.
 - **Teacher & Coach Support:** Support schools with coaching resources, teacher education, and coach development courses.
 - **School-to-Club Transition:** Drive conversion rates of school-based participants into regular club members by working closely with the CEO and development team.
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3. Club Engagement & Community Development (Limerick & Clare)

- **Club Development:** Work directly with clubs in Limerick and Clare to support junior section establishment, volunteer development, and club accreditation/planning.

- **Regional Hubs & Camps:** Plan, promote, and deliver regional youth hubs (boys and girls), holiday camps, and blitz events in collaboration with local clubs.
 - **Adult Retention & Inclusion:** Support clubs in offering diverse participation initiatives, including indoor cricket, social cricket, and growth strategies for women's and girls' cricket.
 - **Community Alliances:** Build and maintain active partnerships with Local Sports Partnerships (LSPs), local councils, community groups, and educational bodies across Limerick and Clare.
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4. Administration & Governance

- Maintain accurate and up-to-date records of all development programmes, activities, and participants.
 - Assist in managing project and programme budgets in accordance with MCU financial procedures.
 - Prepare written/oral progress reports, data analysis, and presentations for the CEO, MCU Board, Cricket Ireland, and external funding partners.
 - Positively promote cricket development and success stories through local media, digital channels, and stakeholder networks.
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5. General Duties

- Assist the Munster Cricket CEO in identifying, preparing, and submitting funding applications to source additional investment for development programmes in your region
- Act as an ambassador and advocate for the Union's Strategy and actively promote its objectives.
- Ensure strict compliance with Child Safeguarding, Protection, and Health & Safety regulations in accordance with MCU and Cricket Ireland policies.
- Attend relevant MCU staff meetings, Cricket Ireland Development Network meetings, and appropriate training courses as directed by the CEO.

Person Specification

Essential Experience & Eligibility:

- **ELIGIBILITY:** Must possess current and full legal authorization to live and work in the Republic of Ireland at the time of application and submit evidence with the application. *(Applications without current valid ROI working rights cannot be considered).*
- **Coaching Experience:** Minimum of 1 year's demonstrable experience coaching sport to a wide variety of backgrounds, ages, and ability levels (especially children aged 5–13).
- **Programme Delivery:** Minimum of 1 year's experience delivering sports participation/development programmes in schools and/or club environments.
- **Communication & Presentation:** Exceptional written and verbal communication skills, with confidence delivering presentations and assemblies to groups.
- **Stakeholder Engagement:** Proven ability to build and maintain positive working relationships with volunteers, teachers, parents, and community partners.
- **Mobility:** Full, clean driving licence with access to a personal vehicle and valid insurance.
- **Vetting:** Subject to successful completion of Garda Vetting / Police Vetting.

Preferred Skills & Knowledge:

- **Cricket Knowledge:** Strong understanding of Cricket Ireland national programmes (*Smash It!*, *It's Wicket!*) and the Irish cricket landscape.
- **Sporting Landscape:** Knowledge of the Irish sports ecosystem, including Local Sports Partnerships (LSPs), Local Authorities, and the primary/secondary school system.
- **Leadership & Initiative:** Self-reliant, proactive problem solver capable of taking ownership of projects and inspiring volunteers.
- **IT & Digital Skills:** Proficiency in Microsoft Office Suite and digital communication channels.
- **Flexibility:** Ability to work a flexible schedule, including weekday evenings and weekends as required by fixtures and hub delivery.

APPLICATION PROCESS

Interested candidates should submit a **CV and Covering Letter** detailing how their skills and experience meet the role requirements:

- **Email:** recruitment@munstercricket.ie (Ref: *Limerick & Clare Engagement Officer*)
- **Confidential Enquiries:** Call Joseph Moynihan, Munster Cricket CEO, at **085 873 6370** for a confidential discussion.

 **PLEASE NOTE:** Candidates **must have current, legal working rights in Ireland** at the time of application. Sponsorship or work visa assistance is not provided for this role.

- **Closing Date for Applications:** Close of business, Monday 5th October
- **Interviews:** Commencing the week of the 12th of October

Munster Cricket is committed to encouraging equality, diversity, and inclusion among our workforce and eliminating unlawful discrimination.