



MUNSTER CRICKET CONSTITUTION

Munster Cricket Union
March 2019

NAME

The official name of the Union shall be the Munster Cricket Union, hereinafter referred to as "the Union".

AIMS

To foster, promote, develop, control and regulate all cricket in Munster, and in areas associated with the activities of clubs outside the Munster region, which are affiliated to the Union.

MEMBERSHIP

The membership shall comprise of all those affiliated clubs within the Munster region and those other clubs, whose affiliation is accepted by the Union.

AFFILIATION OF THE UNION

The Union shall be affiliated to Cricket Ireland, which is the governing body of the game in Ireland.

STRUCTURES OF THE UNION

THE EXECUTIVE BOARD

The Executive Board shall manage the business of the Union on a day to day basis for and on behalf of the Membership, subject to the provisions of this Constitution and any decisions taken by the Membership at its General Meetings.

The membership of the Executive Board and its current terms of reference are appended to this document.

The President of the Munster Cricket Union shall be largely a ceremonial position, representing the Union on formal occasions. Upon election the term of office of the President shall be 2 years. The President will be entitled to attend meetings of the Board as an honorary ex officio non-voting member of the Executive Board.

A President-elect shall be elected at the Annual General Meeting, held prior to the final year of the President's term of office. The members shall elect a President-elect who shall hold office for one year only from the date of such meeting, the person so elected shall be entitled to succeed the President following the Annual General Meeting at the end of the President's term of office. The President-elect shall be entitled to attend, but shall not be a voting Member, at meetings of the Executive Board, unless he/she is a voting member of the executive, due to holding another position on the Executive in the year in which he/she is the President-elect.

Where a vacancy/vacancies occur on the Executive Board during the year, the Board will request the Nominations Committee to identify suitable candidates to co-opt onto the committee to serve until the next General Meeting.

COMMITTEES

The following 5 Committees shall be established to assist the Executive Board in the day-to-day running of the Union. These Committees shall each report regularly to the Executive Board.

These committees are:

1. Cricket Operations Committee
2. Commercial Committee
3. Participation and Pathways Committee
4. Nominations Committee
5. Disciplinary Committee

The membership criteria and the terms of reference of these committees are appended to this document.

The role of the Nominations Committee is to source suitably qualified people to serve on the Executive Board and its sub-committees. The composition of the Committees, in so far as is possible, shall take into consideration the geographical spread, nature and composition of clubs affiliated to the Union and should comply with the membership criteria set out in the terms of reference of each committee. The membership of the Committees shall be subject to endorsement by the Executive Board. Members, where nominated by individual clubs, shall be required to act in the interests of the Union as a whole.

DISCIPLINARY COMMITTEE

Its responsibility shall be to deal with all disciplinary matters referred to it by the Union, in accordance with the Disciplinary Regulations and Procedures established by the Union. These Disciplinary Regulations and Procedures comply with and are aligned with the regulations set out by Cricket Ireland. The operation of these Regulations and Procedures is dealt with by the Disciplinary Chairperson appointed at the AGM. All affiliated clubs shall be encouraged to nominate members of this Committee. The Chair or any member of the Committee shall not be a member of the Executive Board, as they may be required to adjudicate upon appeals to decisions of this Committee. It shall also make recommendations for changes or improvements to the Disciplinary Codes and Procedures, based on its experiences in their operation.

The mediation and arbitration processes offered by Just Sport Ireland (JSI) shall be used by the Union in the final resolution of disciplinary disputes that cannot be resolved when all the procedures from within the sport have been exhausted.

INDEMNIFICATION OF OFFICERS, EXECUTIVE BOARD MEMBERS AND COMMITTEE MEMBERS

The Officers, Executive Board Members and Committee Members of the Union shall be indemnified in respect of all actions, claims, costs and damages as a direct result of their activities on behalf of the Union, provided such activities are carried out in good faith.

ANNUAL GENERAL MEETINGS

An Annual General Meeting (AGM) shall normally be held in the last quarter of each year; however, by way of exception, for sound and valid reasons, the Executive Board may defer the AGM to the first quarter of the following year.

This meeting shall be held in a location and at a time to be decided by the Executive Board.

All affiliated clubs shall be given at least 21 days' notice in writing of the intention to hold the meeting. This notice period shall be exclusive of the day on which it is served or deemed to be served.

Such written notice may be communicated by post, electronic means, or other appropriate and suitable means. Inadvertent failure to give such notice, or failure in its delivery to any club or individual person entitled to receive such notice, shall not invalidate the proceedings of that meeting.

EXTRAORDINARY GENERAL MEETINGS

Extraordinary General Meetings (EGMs) may be called at the discretion of the Executive Board or by written request by at least 3 affiliated clubs. The notice requirements for an EGM shall be as for AGMs.

PROCEEDINGS AT GENERAL MEETINGS

The Chair of the Executive Board shall preside at General Meetings.

QUORUM

No business shall be transacted at General Meetings (AGMs or EGMs) unless a quorum shall be present. A quorum shall be a minimum of 8 persons, at least 4 of whom shall be delegates representative of 4 individual affiliated clubs.

AGENDA

The agenda for the Annual General Meeting shall include at least the following:

- Minutes of the previous AGM (and any EGMs which may have been held during the same period)
- Matters Arising from these Minutes
- Report by the Chair of the Executive Board
- Secretary's Report
- Treasurer's [Financial Controller's] Report
- Elections of Officers and Executive Board Members (other than those Officers still within their elected term of office) based on recommendations of the Nominations Committee.
- Confirmation of the membership of the following committees based on the recommendations of the Nominations Committee:
 - Cricket Operations Committee
 - Participation and Partnership Committee
 - Commercial Committee

- Confirmation of the Chairperson of the Disciplinary Committee
 - Confirmation of the membership of the Nominations Committee for the following year
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- President's Address
 - Consideration of Motions notice of which were duly received as required under the provisions of this Constitution
 - Consideration of amendments to Executive Board and committee terms of reference
 - Any Other Business.

VOTING AT GENERAL MEETINGS

Voting at General Meetings shall be vested in the nominees of the affiliated clubs (the voting members).

Voting shall normally be by a show of hands, considering the number of votes to which each club is entitled.

For any vote, a voting member may call for a secret ballot and a decision on this shall be taken by a show of hands as above.

Each club which has a side in an official MCU adult league division during the season just ended shall be entitled to a vote for each division in which it had a side (subject to a maximum of 3 votes for any club).

The number of votes to which each club is entitled at the AGM shall be indicated at the start of each meeting.

In the event of a vote being tied, the Chair of the Executive Board shall have a casting vote.

MOTIONS FOR CONSIDERATION AT GENERAL MEETINGS

Motions at General Meetings must be proposed by the Executive Board, or by an Officer of an affiliated club. Notices of Motion to be considered at General Meetings, other than for Extraordinary General Meetings, must be forwarded in writing to the Secretary of the Union not later than 7 days before the date of the meeting.

AMENDMENTS TO THE CONSTITUTION

Amendments to the Constitution shall be considered at Extraordinary General Meetings. An EGM for this purpose may be held on the same day and at the same location immediately following the AGM. An EGM for this purpose may also be convened at any time between AGMs.

Proposals for amendments to this Constitution shall be by way of notice of motion from the Executive Board or by an Officer of an affiliated club to an Extraordinary General Meeting. Such a Notice of Motion must be forwarded in writing to the Secretary of the Union not later than 21 days before the date of the said meeting. Copies of such a Notice of Motion to amend the Constitution must be circulated to all affiliated clubs at least 14 days before the EGM.

A majority of at least two-thirds of votes cast at the EGM shall be required to pass amendments to the Constitution.

AMENDMENTS TO EXECUTIVE BOARD AND COMMITTEE TERMS OF REFERENCE

Amendments to the terms of reference of the Executive Board and/or its committees being the Cricket Operations Committee, the Commercial Committee, the Participation and Partnership Committee, the Nominations Committee and the Disciplinary Committee, will be considered as part of the business of each Annual General Meeting.

Proposals for such changes will be by way of Notice of Motion from the Executive Board or by an officer of an affiliated club. Such a Notice of Motion must be forwarded in writing to the Secretary of the Union not later than 21 days before the date of the said meeting. Copies of such a Notice of Motion to amend the Terms of Reference must be circulated to all affiliated clubs at least 14 days before the AGM.

A simple majority will suffice to pass amendments to the terms of reference. In the event of a vote being tied, the Chair of the Executive Board will have a casting vote.

ANTI-DOPING POLICIES

The Union subscribes fully to the Anti-doping policies of the Irish Sports Council and Cricket Ireland and any player or club contravening the provisions of the anti-doping policies shall be liable to disciplinary action in accordance with the provisions of that policy.

CODE OF ETHICS AND GOOD PRACTICE FOR CHILDREN'S SPORT

The Union supports fully the Code of Ethics & Good Practice for Children's Sport, Irish Sports Council and Sport NI, 2019 (LOE reviewed in 2019), and any player, official or club, contravening this code will be liable to disciplinary action as specified in the Code of Ethics and Good Practice. The Union supports all guidance issued by Cricket Ireland in respect of child safeguarding and welfare.

COMPLIANCE WITH EQUAL OPPORTUNITIES/STATUS LEGISLATION

The Munster Cricket Union subscribes to the requirements of the Equal Status Acts, 2000 to 2004.

GOVERNANCE CODE

The Munster Cricket Union subscribes to the requirements of the Charities Governance Code.

This Constitution was adopted at the EGM of the Union held on 3rd March 2019.